



**BAMANPUKUR HUMAYUN KABIR MAHAVIDYALAYA**  
**Minakhan, North 24 Parganas, West Bengal**

**One Day National Webinar On  
Revised NAAC Accreditation Process**

**Organized by:**

**Internal Quality Assurance Cell Bamanpukur Humayun Kabir  
Mahavidyalaya Minakhan, North 24 Parganas, West Bengal  
In Association with  
National Assessment and Accreditation Council, Bengaluru**

**Date: 17.08.2020**

**Time: 11a.m. – 1 p.m.**

**Venue: Google platform**

**Organizing Secretary**

**Shri Ashis Biswas, Assistant Professor, Dept. of English, BHKM**

**Convenor**

**Shri Arghadip Paul, Coordinator, Internal Quality Assurance Cell, BHKM**

# **One Day National Webinar On Revised NAAC Accreditation Process**

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**Internal Quality Assurance Cell Bamanpukur Humayun Kabir Mahavidyalaya**  
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## **ABOUT WEBINAR**

The aim of the webinar was to make the participants understand about all the parameters of quality assurance, sustenance as framed by the NAAC's Revised Accreditation Process. For this purpose, eminent speakers and advisors of NAAC were invited as resource persons to deliberate on the topic.

## **OBJECTIVES OF WEBINAR WERE**

- To understand the basics of documentation for NAAC's Revised Accreditation Process.
- Criteria wise data validation and verification of documents.
- Analysis of feedbacks of students satisfaction survey.
- Innovations in teaching and learning process.
- Discussion on incorporation of human values and professional ethics into the curriculum.
- Discussion on incubation centres, green practices and gender audit.
- Best Practices of the HEI's.

## **DISCUSSION THEMES**

- To understand the key indicators of all the criteria and queries.
- The files to be maintained by each department.
- Feedback forms including Students Satisfaction Survey.
- Human values and professional ethics to be incorporated into the curriculum.
- To initiate the development of incubation centre in colleges.
- Expectation from the best practices of the institution.

**HOST INSTITUTION:****Bamanpukur Humayun Kabir Mahavidyalaya**

Bamanpukur Humayun Kabir Mahavidyalaya established in 2007, is an undergraduate college in Bamanpukur, North 24 Parganas in West Bengal. It offers undergraduate courses in several disciplines in arts including English, Bengali, Sanskrit, Arabic, Education, History, Political Science, Sociology, Philosophy. The college affiliated to West Bengal State University is NAAC accredited. The Principal of this institution is Dr.Subhash Biswas.

**Associated Institution**

National Assessment and Accreditation Council, Bengaluru

India has one of the largest and diverse education systems in the world. Privatization, widespread expansion, increased autonomy and introduction of Programmes in new and emerging areas have improved access to higher education. At the same time, it has also led to widespread concern on the quality and relevance of the higher education. To address these concerns, the National Policy on Education (NPE, 1986) and the Programme of Action (PoA, 1992) spelt out strategic plans for the policies, advocated the establishment of an independent National accreditation agency. Consequently, the National Assessment and Accreditation Council (NAAC) was established in 1994 as an autonomous institution of the University Grants Commission (UGC) with its Head Quarter in Bengaluru. The mandate of NAAC as reflected in its vision statement is in making quality assurance an integral part of the functioning of Higher Education Institutions (HEIs).

**PROGRAMME SCHEDULE OF THE WEBINAR****Inaugural Session:-**

Time: 11.00 AM- 11.10 AM

Speaker: Sri Arghadip Paul, Coordinator, IQAC, BHKM

Topic: Welcome address

Time: 11.10 AM- 11.20 AM

Speaker: Dr. Subhash Biswas, Principal, BHKM

Topic: Inaugural speech

**First Technical Session:-**

Time: 11.20 AM- 12.00 PM

Speaker: Dr. Ganesh A. Hegde, Adviser, NAAC

Topic: Revised NAAC Accreditation Process

Time: 12.00 PM- 12.10 PM

Topic: Question-answer Session

**Second Technical Session:-**

Time: 12.10 PM- 12.45 PM

Speaker: Dr. Siddhartha Gupta, Principal, Bankura Zilla Saradamani Mahila Mahavidyapith

Topic: Criteria-2 of NAAC Accreditation Process, viz. 'Teaching-learning and Evaluation'

Time: 12.45 PM- 12.55 PM

Topic: Question-answer session

Time: 12.55 PM- 01.00 PM

Speaker: Smt. Sumita Chatterjee, Assistant Professor, Dept. of Education, BHKM Topic: Vote of thanks

**Resource Persons**

**Dr. Ganesh A. Hegde**  
Adviser, NAAC, Bengaluru

**Dr. Siddhartha Gupta**  
Principal, Bankura Zilla Saradamani Mahila Mahavidyapith, West Bengal

**Patron**

**Dr. Subhash Biswas, Principal, Bamanpukur Humayun Kabir Mahavidyalaya, Minakhan, West Bengal**

**Convenor**

**Shri Arghadip Paul, Coordinator, Internal Quality Assurance Cell, BHKM**

**Organizing Secretary**

**Shri Ashis Biswas, Assistant Professor, Dept. of English, BHKM**

**Organizing Committee**

- 1.Smt. Sumita Chatterjee
- 2.Smt. Madhu Sriwastav
- 3.Dr. Runa Das Chaudhuri
- 4.Dr. Nasir Uddin Mondal
- 5.Shri. Debraj Howlader
- 6.Shri. Rejaul Molla
- 7.Smt. Minakshi Biswas
- 8.Smt. Prajna Paromita Podder
- 9.Shri. Shiv Narayan Verma

## Rapporteur's report

### **Inaugural Session: 11.00a.m.-11.20 a.m.**

The webinar was anchored by the organizing secretary Shri Ashis Biswas who invited Shri Arghadip Paul, Coordinator, Internal Quality Assurance Cell, BHKM to deliver the welcome address. Prof. Paul stressed that with participants 'across the nation', the webinar had acquired the character of a national webinar. Following the welcome speech Dr. Subhash Biswas, Principal, Bamanpukur Humayun Kabir Mahavidyalaya delivered the inaugural speech where he emphasized on the role of different 'stakeholders' in the college, all of whom play key roles in the sustenance of internal quality assurance of the institution.

### **First Technical Session:-**

**Time: 11.20 AM- 12.00 PM**

**Speaker: Dr. Ganesh A. Hegde, Adviser, NAAC**

**Topic: Revised NAAC Accreditation Process**

**Dr. Ganesh A. Hegde, Adviser (NAAC, Bengaluru)** enlightened webinar participants on the Revised NAAC Accreditation Process with the aid of a power point presentation. He commenced by outlining the NAAC vision which is 'to make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.' He briefly discussed on the mission statements before discussing the benefits of accreditation. Dr. Hedge also discussed the core values of accreditation which were namely, to contribute to national development, fostering global competencies among students, inculcating a value system among students and most importantly, promoting the use of technology in teaching and learning.

Dr Hegde elaborated the steps on how to apply for NAAC Accreditation in the official NAAC portal, the documents which colleges require to furnish and harped on the fact that applicant colleges need to carefully read and follow the instructions to the institution (HEIs) prior to submission of IQA. The speaker deliberated on the yardsticks that make for SSR submission readiness and the criteria which serve as the basis for assessment of HEIs. He highlighted the newly introduced key indicators like teacher profile and quality, student satisfaction survey, innovation ecosystem, alumni engagement, institutional values and social responsibilities and institutional distinctiveness. As an example he cited that the host institution i.e., BHKM could underscore the ways in which it was contributing to the educational and social lives of the rural area in which it is situated.

To simplify the curricular aspects, Dr. Hegde explicated in great details the specific meanings of the educational taxonomy like course, programme, core course, elective course, discipline specific elective, dissertation/project, generic elective course, open elective courses, skill enhancement course, value-added course etc. He went on to inform the participants about the key indicators of the first criterion i.e., curriculum enrichment, the average percentage of courses that include experiential learning through project work and the qualitative and quantitative assessment of the metric questions. After explaining these Dr. Hegde elaborated on the second criterion of teaching learning and evaluation consisting of student enrolment and profile, catering to student diversity, evaluation process and reforms as well as student performance and learning outcomes. He further elucidated the importance of innovative teaching approaches especially, e-learning and ICT enabled teaching and the impact of these on students. The final criterion namely infrastructure and learning resources comprising of physical facilities, library as learning resource, IT infrastructure and maintenance of campus infrastructure, Dr Hegde maintained crucially contributed to the process of accreditation.

In the concluding part of his lecture, Dr. Hegde laid special emphasis on equipping the library and maintaining proper environmental and gender audits. While these are important aspects that need to be catered to for securing accreditation, he opined that it was equally essential to look into facets of student support and progression. These he asserted need to be taken care of by offering freeships provided by the government, capacity building and skills enhancement, by providing guidance for competitive examinations and with remedial coaching. Dr. Hegde ended his lecture by noting that in these difficult times of the pandemic, social distancing needs to be ensured. The slogan he raised was to 'distance the classroom but not learning' which according to him would pave the way for a self-reliant nation.

**Second Technical Session:-**

**Time: 12.10 PM- 12.45 PM**

**Speaker: Dr. Siddhartha Gupta, Principal, Bankura Zilla Saradamani Mahila Mahavidyapith**

**Topic: Criteria-2 of NAAC Accreditation Process, viz. 'Teaching-learning and Evaluation'**

Dr. Siddhartha Gupta, Principal, Bankura Zilla Saradamani Mahila Mahavidyapith was the second speaker of the One Day National Webinar conducted by the IQAC, Bamanpukur Humayun Kabir Mahavidyalaya on the Revised NAAC Accreditation process. Prof. Gupta began his talk stating about the incorporation of new mechanisms into the revised NAAC accreditation process. He viewed it as a new spirit that has been instilled into the procedure altogether. He highlighted that NAAC's major concern since its inception has been primarily about being in tune with the local, regional, national and global changes within the higher education system. The revised process he mentioned has been in practice since July 2017. The new mode has mainly equipped the body with a robust and ICT enabled accreditation process.

Dr. Siddhartha Gupta argued that the Self Study Report (SSR) forms the central segment of the process of accreditation of the NAAC. He further stated that there are manuals to cater to the institutional tasks that they would require towards preparing themselves for the accreditation process. The speaker also submitted that the NAAC as an agency has always been welcoming suggestions and feedback from the nook and cranny the nation. He mentioned that the website of the NAAC serves to be extremely dynamic in nature and the video tutorials provided there are instrumental for those educational institutions who apply for assessment and accreditation.

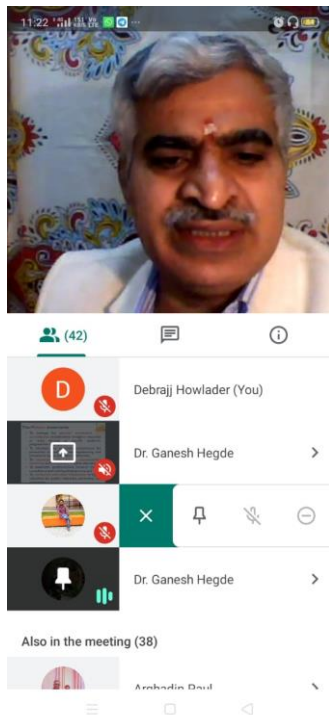
Dr. Siddhartha Gupta also drew attention to the seven criteria that serve as the bedrock for all the higher education institutes that apply for the assessment process of NAAC. They are namely, student enrollment and profile, catering to student diversity, teaching learning process, teaching profile and quality, evaluation process and reforms, student performance and learning outcomes and student satisfaction survey. Student enrollment and profiling criteria mainly refers to the notion that the educational institution must be admitting students in a fair, transparent manner and keep a record of their previous educational background, geographical location, cultural and socio-economic setting which should all be reflected in their profiles. Dr. Gupta suggested that as per the NAAC regulation the educational institutions must be taking into account the diverse backgrounds of the students and must cater to them accordingly. The speaker highlighted that the teaching process must be interactive, experiential and an overall positive experience for the students. Technological tools must be utilized while considering the teaching process emphasized Dr. Siddhartha Gupta.

The speaker further suggested that the information on teacher profiles and quality must be readily documented. This process he stated must consider the teacher's mode of recruitment, education qualification, teaching abilities and so on. Dr. Gupta also argued that the teachers must inculcate values of learning and advancing in their field of teaching and research. Within the criteria of evaluation process and reforms, the speaker mentioned that there needs to be program specific outcomes and course specific outcomes needs to be clearly put forth. The higher educational institutions must strive towards betterment by incorporating modes of self-evaluation and advancing accordingly. The institutions must work towards documenting overall student performances. They must also view whether the student performance are allied with the learning outcomes underlined in each course.

Prof. Gupta submitted that the higher educational institutions that apply for NAAC accreditation must confer towards having a student satisfaction survey. The teaching-learning process must be measured as successful once their learning process is incommensurate with the quality of teaching. Hence an account of the study satisfaction survey is inevitable in this regard as per the new mechanism of the NAAC regulation. Dr. Siddhartha Gupta also contended that the advanced learners must be made to participate in different activities in order to strengthen their skills and knowledge. The slow learners must be allowed to avail remedial classes. He also argued that the institutions must adhere to the academic calendar. He suggested that the students must have access to redressal of examination related grievances in a transparent and time-bound manner.

His talk was subsequently followed by the question answer session that served to address the queries of the participants. It was an extremely enriching session.

The Programme ended with the formal Vote of thanks to the Speakers, Patron, Organizing Committee and all participants by Prof. Sumita Chatterjee, Assistant Professor, Department of Education, BHK Mahavidyalaya.



Dr. Ganesh Hegde, Advisor, NAAC



Dr. Siddhartha Gupta, Principal, BSMM

[Dr. Runa Das Chaudhuri, Rapporteur]

[Ms. Minakshi Biswas, Rapporteur]

[Coordinator, IQAC]

[Principal, BHK Mahavidyalaya]