



# **BAMANPUKUR HUMAYUN KABIR MAHAVIDYALAYA**

*[Affiliated to the West Bengal State University and Recognised under section 2(f) and 12B of the UGC Act]*

**ESTD. – 2007**

**BAMANPUKUR • NORTH 24 PARGANAS • PIN – 743425 • WEST BENGAL**

## **Internal Quality Assurance Cell**

IQAC Meeting No:3

Date: 26.08.2019

Time: 3:00 p.m.

Place: Room No. 1

Members Present

Dr. Subhas Biswas

Arup Kumar Banerjee

Mrs. Sumita Chatterjee

Pankaj Das

Madhu Sriwastav

Tapas Patra

Mr. Arghadip Paul

Ibrahim Ali Gazi

Dr. Sanchita Hazra

Dr. Md. Nasir Uddin Mondal

Dr. Debasree Sadhu

Jaganmoy Patra

Mr. Ashis Biswas

Paramita Mondal

Dr. Runa Das Chaudhuri

Item no. 1: Acceptance of the resolution of the IQAC meeting held on 09.07.2019.

The proceedings of the early meeting held on 09.07.2019 are read, discussed and accepted.

Item no. 2: Preparation of departmental profile

All head of the departments are requested to maintain the departmental records including progression of both the teachers and the students so that the same can be submitted at the end of the year. The head of the departments are also requested to enrich the departments through organisation of seminars and



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exchange programs and purchase of new books that is required for the new CBCS system.

Item No. 3: Distribution of NAAC Activities

Resolved that several committees for NAAC activities will be formed having a convenor in each committee covering the major areas of work. Also resolved that the committees will be requested to prepare for files soon after the completion of each activity. They will be requested to submit both the soft and hard copies duly

Item No. 4: Preparation of AQAR

The house requested to coriander to expedite the preparation of AQAR, 2019 including the timely uploading of information.

Item no. 5: NAAC Sponsored Seminar

The coordinator is requested to prepare a proposal for NAAC sponsored seminar and to submit the same before the 'seminar and research cell' and finally it submit to NAAC. Item no.

6 IQAC funded Programme

The coordinator inform the house regarding the availability of petty fund to organise internal departmental seminars and requested the members to organise and to assist others to organise seminars and other similar activities

Meeting ended with thanks to the chair.

**Arghadip Paul, Coordinator, IQAC**



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